



Determining CEUs

These are some offered thoughts on transferring CEUs to an online setting:

CEU Standards are rather interesting. Learners receive one CEU for 10 contact hours. In a face-to-face setting, this is measured in the actual hours spent sitting in a classroom listening to the lecture and the Q & A session. It would NOT include any outside prep time or homework time. It would NOT include discussions outside of the classroom time with the instructor. It would NOT count time spent outside of the course completing course assignments.

So then, we figure out how to translate that online. Videos and original written “lectures” are comparable to a face-to-face lecture, so we estimate and count that time. Time spent on the discussion board is the only way the learners interact with their peers and the instructor in a group setting, so we estimate and count that time. The estimated time you will spend reviewing assignments and giving feedback counts.

Bible study, reading in an assigned book, and completing personal assignments would better equate to outside work than it would to “contact” time. (Exception: if reading in a book or an article is substitution for a lecture.) If the learner emails you privately, that time does not count either, as it is unpredictable and unmeasurable – like talking in the hallway or over lunch.

Therefore, to figure CEUs, estimate the time you think a learner should spend per day (or per week for longer courses) to adequately interact with the materials based on these criteria. Average should be 1 hour per sitting; few online courses should require over 1 hour of work in a day. In general, a two-week course would be 1 CEU based on the plan for participation of one hour per weekday (10 days = 10 hours = 1 CEU).

If you would like help figuring CEUs for a particular online course, email Lisa at BeADisciple@sckans.edu or Beth Perry at IFDCoaching@sckans.edu.